

## Inclusion & Safeguarding at The Tower School



*"If children and young people with SEN or disabilities are to achieve their ambitions and the best possible educational and other outcomes, including getting a job and living as independently as possible, local education, health and social care services should work together to ensure they get the right support."*

**Government SEND Code of Practice**

## Meet the Team

### Who Should I Contact?

When our pupils and their families are going through challenging circumstances, we find the most successful outcomes are achieved when there is open and honest home/school communication. You may experience a change in environment, be struggling to manage behaviour or be experiencing a period of decreased mental health. Please do get in touch as we may be able to help. All conversations will be non-judgemental and with a goal to support you and the family.

Many of our parents/carers have fought for their children to get the support they are entitled to and may have previous negative experiences with other professionals. We are here to change that. At The Tower School, we all share the same goals and want all our young people to be safe, happy and achieve their full potential.

The inclusion team works alongside both internal and external multi-disciplinary teams to support and coordinate a wraparound approach.

No concern or question is too big or too small.

Designated Safeguarding Lead

**Natalie Aiken, Inclusion Manager**

**07816959401/01992926020**

**[Natalie.aiken@thetowerschool.co.uk](mailto:Natalie.aiken@thetowerschool.co.uk)**

Family Liaison Officer

**Hema Vyas, Family Liaison Officer**

**01992926020**

**[Hema.vyas@thetowerschool.co.uk](mailto:Hema.vyas@thetowerschool.co.uk)**



[Natalie Aiken, Inclusion Manager](#)

Natalie has worked at The Tower School since June 2021, initially as the family liaison officer, then moving to the senior leadership team in October 2022 as Assistant Headteacher and taking on the responsibility of Designated Safeguarding Lead. Natalie is the first responder for safeguarding concerns and oversees all the inclusion team.



[Hema Vyas, Family Liaison Officer](#)

Hema is our Family Liaison Officer and has worked at the school since November 2022, originally as an Autism Practitioner but stepped into the role of FLO in April 2023. Previously, Hema has worked in schools and in social care with neurodiverse young people.



[Alison Julian, PBS Lead](#)

Alison joined the school in December 2024 as our Positive Behaviour Lead. Alison works closely with staff and pupils to create school-wide and individual support plans.



[Megan Wright & Evie Copeland-Monehen, HLTAs](#)

Megan & Evie are both HLTAs who support the inclusion team on a day-to-day basis. They both provide 1:1 sessions with pupils as well as hold their own teaching timetables.



### Parent/Carer Responsibility

**Parents and carers can support their child**

**by:**

- Communicating regularly with your child's form team
- Encouraging good attendance and always calling the school if your child is going to be absent
- Keeping us updated on medication conditions and any medications that your child takes
- Letting us know of any change in family circumstances e.g. parental responsibility or court orders
- Supplying the school with three emergency contacts
- Being aware of our school policies
- Regularly checking class dojo and emails to be aware of school communication
- Making sure the school is informed of any changes in transport
- Ensuring your child's electronic devices have parental settings engaged

### Where Can I Find More Information?

**You will be able to find more information on our website and within our policies—**

- Safeguarding Policy
- Neurodivergent Affirmative Behaviour Policy
- Anti-Bullying Policy

These policies are informed by local guidelines as well as Government legislation, such as the most up to date Keeping Children Safe in Education.

#### **Useful Websites**

[nspcc.org.uk](https://nspcc.org.uk)  
[Childline.org.uk](https://childline.org.uk)  
[Ceop.police.uk](https://ceop.police.uk)  
[Victimsupport.org.uk](https://victimsupport.org.uk)  
[Net-aware.org.uk](https://net-aware.org.uk)

**We are committed to providing the highest standards in relation to the safeguarding of the children and young people entrusted to our care.**

Safeguarding is always the number one priority at The Tower School. We support all students by:

- Providing a caring, safe, and positive environment within the school
- Encouraging communication, self-esteem, and self-assertiveness
- Effectively tackling bullying and harassment
- Promoting all aspects of the Equality Act 2010
- Training all staff in Child Protection and Safeguarding to the appropriate level and ensuring they are aware of safeguarding procedures within our school
- Providing the infrastructure for effective reporting, record keeping, and working in partnership

We expect all staff and visitors to our school to behave in a way which ensures our children are always safeguarded.